

BOARD MEETING SUMMARY SHEET

SAEWA Board Meeting Date: January 26, 2018

Key Discussion Points:

1. Transportation and Site Study progress update received from Paul Ryan, Project Lead (SAEWA Vice Chair) as follows:
 - Paul referred to the University of Alberta report presentation made at Champion on November 30, 2017 explaining that the errors addressed were revised within the final report as just received from U of A prior further explaining that due to the 140 plus page length of the report it will take additional time to go through by HDR, the lead engineer then it will be provided to Oil & Gas Sustainability to perform the Life Cycle Analysis then as per the final steps of this process a 3rd party review will be completed by the Pembina Institute whom is also required to provide the Letter of Recommendation as the final deliverable. The projected date for completion of the deliverables is prior to the February 23rd scheduled Board Meeting to be held at Brooks, Alberta.
 - In camera item
 - Motion received from Member Wiebe authorizing Member Ryan, as Project Lead to provide a copy of the Confidential – Final Draft Report to the Federal Minister of Environment.
2. Motion received from Member Ryan to approve the 2018 SAEWA Budget Draft.
3. Motion received from Member Wiebe to authorize development of the Ministerial Briefing package.
3. Motion received from Member Grant to authorize Member Ryan to meet with the Brooks Council and Board in February.
4. Motion received from Member Sheppard authorizing Member Ryan to provide presentation to the M.D. of Taber Council as requested on February 26, 2018
5. Paul reported that earlier this week he was interviewed by the Lethbridge Herald, please see the link to the Lethbridge Herald cover story found here:
<http://lethbridgeherald.com/news/lethbridge-news/2018/01/30/group-offers-alternative-recyclables/>

Key Deliverables for Next Board Meeting:

1. The Life Cycle Analysis is commissioned to be completed by O & G Environmental then will be submitted to the Pembina Institute to complete the 3rd Party review. It is essential that the reports be completed before the Annual General Meeting can be scheduled.

In Summary:

1. SAEWA will be able to schedule the Annual General Meeting upon completion of the Life Cycle Analysis (commissioned to be completed by O & G Environmental) and the 3rd Party review to follow, as well the Letter of Recommendation – noting that the expected date of completion of the project deliverables is prior to the next scheduled Board Meeting date of February 23rd, 2018 at the Centennial Arena, 144071 Silver Sage Rd., Brooks, AB.