

SAEWA Board Meeting Date: August 25, 2017

Key Discussion Points:

1. Review of Transportation and Site Study progress to date delivered by Project Lead, Paul Ryan (SAEWA Vice Chair) as follows:
  - HDR Inc. is representing the project as Lead Engineer and coordinating progress / contractor meetings and acting as intermediary to the contract work being completed on behalf of SAEWA
  - The University of Alberta (U of A) has signed the contract and an official kick off meeting was coordinated by HDR Inc. for September which will also outline the interim report requirement to be completed asap. Paul noted in the discussion that the final report based on the data plugged into the U of A GIS model and site recommendations as part of the U of A scope of work would likely be completed by the end of the year to present to the Board as we are working towards a delivery date in conjunction with the AGM date of November 24, 2017.
  - Paul Ryan met in Calgary with the Pembina Institute and O & G Environmental (subcontracted by Pembina) as a third party to complete the environmental review and recommendations for an Energy-from-Waste Facility. O & G did provide him with a draft report which was reviewed in an additional meeting also attended by HDR where it was determined that further work and review of the draft would be required by O & G; further it is expected for them to present a final draft within 2-3 weeks prior to the next Board meeting scheduled for September 22, 2017.

Key Deliverables for Next Board Meeting:

1. Board Summary Sheet to be initiated next meeting and ongoing.
2. O & G Environmental acting as third party to the Pembina Institute will present a final draft report on the Environmental Review; the Pembina Institute will provide recommendations for an Energy-from-Waste Facility within that report.

In Summary:

1. The Board Meeting Summary Sheet will be distributed through the Board appointed members to the member Councils going forward.
2. The O & G Environmental draft report / in conjunction with the Pembina Institute recommendations for an Energy –from-Waste Facility will be presented to the Board for their review on September 22, 2017.