

SAEWA Executive Committee Meeting: Friday, March 10, 2017
Conference Dial-in Number: [+1 888 299 2873](tel:+18882992873) Participant Access Code: 746-230-205

| | | |
|---|--|---|
| Executive Committee Members: 4 Absent: 0 Total: 4 | Ben Armstrong Chair Wheatland County | Paul Ryan, Vice-Chair MD of Bighorn |
| | Kim Craig Town of Coaldale | Val Warnock Town of Trochu |
| <u>Agenda Item #</u> | Also Present: Sherry Poole – SAEWA Manager | |
| <u>Item 1:</u> Call to Order: 10:02 am | Chair Armstrong called the meeting to order at 10:02 am. | |
| <u>Item 2:</u> Adoption Agenda 2017-03-10 MTN E2017 03 01 | MOTION BY MEMBER Craig In adoption of 2017-03-10 agenda as amended to include under New Business: Item 5.3 AGM; and Item 5.4 SAEWA Briefing package <p align="right">CARRIED ALL</p> | |
| <u>Item 3:</u> Adoption Minutes 2017-02-10 MTN E2017 03 02 | MOTION BY MEMBER Ryan In adoption of 2017-02-10 Meeting Minutes. <p align="right">CARRIED ALL</p> | |
| <u>Item 4:</u> Old Business Items Action Item | 4.0 Old Business Items: 4.1 (a) Member Ryan provided an update to Transportation and Site Study status advising that HDR had been requested to complete the Terms of Reference which has yet to be completed; HDR chimed in to the discussion @ 10:15 am to request further clarification of the Pembina Group and University of Alberta scope of work and further discussion evolved regarding Task 1 approvals where HDR reiterated that they will require for their review the scope of work for both Pembina Group and University of Alberta, also full lifecycle costs for the Environmental Analysis scope of work to be completed by Pembina Group; further advising that the HDR - Task 1: Statement of work will be incorporated as an amendment to the General Service Agreement and SAEWA can expect to receive an amended copy to the General Service Agreement on March 13, 2017. <p align="right">ACTION ITEM – RECEIVED FOR INFORMATION</p> | |
| Action Item MTN E2017 03 03 | (b) MOTION BY MEMBER Ryan Directing administration to provide a copy of the Confidential FCM – GMF Contract. <p align="right">ACTION ITEM – CARRIED ALL</p> 4.2 The communication service agreement submitted by Konsul Strategies was received for information, as well an invoice for services completed within the | |

| | |
|---|---|
| <p>Action Item</p> | <p>period of January 1 – February 28, 2017 in the amount of \$525.00; administration advised that the all in amount available for 2017 for communications is \$2,000 and a budget line item will be created under category of Professional Services; sub category Communications.</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p> <p>4.3 Administration informed the Executive that Pete Lovering, Director South Grow had reached out to discuss further potential funding sources to tap into as a revenue source for development of the “New” Economic Development Strategy where he mentioned that he was aware of Alberta Environment and Parks having some funding available and that he would reach out to his contacts and update SAEWA administration asap.</p> <p style="text-align: right;">ACTION ITEM – RECEIVED FOR INFORMATION</p> |
| <p><u>Item 5:</u> New Business Items Action Item</p> <p>Action Item</p> <p>Action Item</p> <p>Action Item</p> <p>Action Item</p> <p>Action Item</p> | <p>5.0 New Business Items:</p> <p>5.1 Action Log update received for period up to March 10, 2017. ACTION ITEM ONGOING– RECEIVED FOR INFORMATION</p> <p>5.2 Alberta Saskatchewan Renewable Energy Summit to be held June 5 – 6, 2017 to be held at the Westin Calgary was an opportunity put forward to the Executive for consideration due to the value of this platform for engaging / networking with the Minister, Provincial Climate Change and Renewable Energy Advocates including Provincial Board Representatives, CO’s, as well as renewable energy investors and notifications are expected to be received regarding New Renewable Energy and Provincial Revenue Streams to support the Climate Change Action Plan and emission reduction innovative initiatives for Alberta. It was determined that administration is to schedule as a reminder to bring forward for further consideration closer to the date. ACTION ITEM – RECEIVED FOR INFORMATION</p> <p>5.3 The Annual General Meeting will be added to the next Board agenda 2017-03-24 for discussion. ACTION ITEM – RECEIVED FOR INFORMATION</p> <p>5.4 SAEWA Briefing package brought forward as an action item where it was determined that it requires update to bring it current with up to date communications material prior to the AAMDC 2017 Convention dates . ACTION ITEM – RECEIVED FOR INFORMATION</p> <p>5.5 Member Ryan had to depart meeting @ 11:34 pm. FOR INFORMATION</p> <p>5.6 The Executive determined through discussion that the Site Study scope of work would be added to the Board agenda for 2017 03 24 noting that Member Craig made recommendation to receive Board input. ACTION ITEM – FOR DISCUSSION</p> |

| | |
|--|--|
| <p><u>Item #6:</u> For Information MTN E2017-03-04</p> | <p>6.0 Items for Information and Discussion:</p> <p>MOTION BY MEMBER Warnock To receive for information items 6.1 through 6.5 to be put before the Board 2017-03-24 for discussion and decision.</p> <p style="text-align: right;">CARRIED ALL</p> |
| <p><u>Item #7:</u> Member Reports</p> | <p>7.0 Member Reports:</p> <p>7.1 There are no official reports put forward at this time.</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p> |
| <p>MTN E2017 03 05 Adjournment 11:52 am</p> | <p>MOTION BY MEMBER Craig In adjournment of meeting @ 11:52 am. Due to original date landing on holiday Good Friday the Next Executive Meeting date: Thursday, April 13, 2017 @ 10:00 am.</p> <p style="text-align: right;">CARRIED ALL</p> |

Approved MTN E2017-04-02