

**SAEWA Executive Committee Meeting: Friday, November 13, 2015**  
**Conference Dial-in Number: [+1 888 299 2873](tel:+18882992873) Participant Access Code: 746-230-205**

Executive Committee Members: 4 Absent: 0 Total: 4	<b>Kim Craig</b> <b>Chair</b> Town of Coaldale	<b>Paul Ryan, Vice-Chair</b> MD of Bighorn
	<b>Ben Armstrong</b> Wheatland County	<b>Val Warnock</b> Town of Trochu
<b>Agenda Item #</b>		
Also Present: Sherry Poole – SAEWA Manager		
<u>Item 1:</u> Call to Order: 11:00am	CHAIR Craig called the meeting to order at 11:00 am	
<u>Item 2:</u> <b>MTN E2015-11-01</b>	MOTION BY MEMBER Armstrong to accept the 2015-11-13 agenda with recommended amendments as follows:  5.5 Discuss coordination of meetings with relative ministries at upcoming AAMDC.  CARRIED ALL	
<u>Item 3:</u> <b>MTN E2015-11-02</b>	MOTION BY MEMBER Ryan to accept the 2015-10-14 Executive Meeting Minutes.  CARRIED ALL	
<u>Item 4:</u> Old Business Items <b>For Information</b>	<p>Old Business Items:</p> <p>4.1 The Executive reports good feedback received in response to Waste Stream Media Release.  RECEIVED FOR INFORMATION</p> <p>4.2 Administration reports FCM funding application on track for submission end November; noting that the environmental summary sheet once received from HDR will be included in the application along with the budget work plan that is being finalized.  RECEIVED FOR INFORMATION</p> <p>4.3 Member Ryan advised that Mountain View Regional Waste confirmed approval of reimbursement of the Path 2 Sustainability \$500.00 registration fee paid by SAEWA; directing administration to coordinate thank you letter and invoice for reimbursement to submit in attention to: Mary Anne Overwater, Mountain View Regional Waste. Note: Path 2 Sustainability Invoice will be paid directly by SAEWA, as well administration will follow up with payment.  FOLLOW UP REQUIRED</p> <p>4.4 Activity Log update provided and Member Warnock provided endorsement regarding value in keeping it going as it is recognized as a beneficial tracking tool.</p>	

<p><b>MTN E2015-11-03</b></p>	<p>4.5 Discussion regarding the Q3 Briefing Notes Summary concluded that it will be delayed to capture the Alberta Recycling Management Authority agreement to work in partnership with SAEWA on the Waste Stream Characterization Study, once that is finalized they will be retitled as Final Quarter Briefing Summary and distributed accordingly.</p> <p style="text-align: right;">FOLLOW UP REQUIRED</p> <p>4.6 MOTION BY MEMBER Armstrong to approve logo iteration #2 with some minor modifications as noted: enlarge the f to scale in the logo image and insert the SAEWA (acronym) immediately under the logo image, as well Southern Alberta Energy from Waste Association is to be written in full immediately under the SAEWA acronym and once this is completed the logo is to be incorporated as part of the final process in completing the website development.</p> <p style="text-align: right;">CARRIED ALL</p>
<p><u>Item 5:</u> New Business Items <b>MTN E2015-11-04</b></p>	<p>New Business items:</p> <p>5.1 MOTION BY MEMBER Ryan to approve comprehensive Waste Stream Characterization list as received from HDR</p> <p style="text-align: right;">CARRIED ALL</p> <p>5.2 Waste Stream Characterization Survey is due by HDR therefore administration is directed to follow up on this outstanding item; as well as</p> <p>5.3 Alberta Recycling Management Authority Agreement finalization to ensure both delivered asap.</p> <p style="text-align: right;">FOLLOW UP REQUIRED</p> <p>5.4 Administration asked the Executive if they approved submitting 2016 invoices for year end and it was determined that they should be submitted along with delivery of Final Quarter Briefing Summary.</p> <p style="text-align: right;">FOLLOW UP REQUIRED</p> <p>5.5 Member Ryan and Member Armstrong will be trying to coordinate meeting with the Minister of Infrastructure at the AAMDC conference.</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p>
<p><b>Adjournment</b> <b>MTN E2015-11-05</b> <b>12:00 pm</b></p>	<p>MOVED BY MEMBER Warnock That the executive meeting be adjourned.</p> <p style="text-align: right;">CARRIED ALL</p>