

Minutes from Board Meeting held on Friday, September 28, 2015		
Lethbridge County, AB		
Call to Order: 12:01 pm. Chair Craig called the meeting to order @ 12:01 pm		
	Director/Member	Director/Member
Directors Present:10 Directors Absent: 4 Alternates Present: 1 Non-Voting Present: 1 Non-voting Absent:2 Quorum: 9 Special Guests: 2	Chair, Kim Craig Town of Coaldale <i>Town of Coaldale</i>	Paul Ryan – Chair of Meeting MD of Bighorn <i>Bow Valley Waste Management Commission*</i>
Minutes: Sherry Poole SAEWA Manager <i>*The listing of the Waste Jurisdiction for each Director only indicates the Jurisdiction the community is a member of, and does not indicate representation of that Jurisdiction.</i>	Ben Armstrong Berneice Bland - alternate Wheatland County <i>Drumheller & District Solid Waste *</i>	Val Warnock Town of Trochu <i>Drumheller & District Solid Waste *</i>
	Tom Grant Town of Vulcan <i>Vulcan District Waste Commission</i>	Tom White Lethbridge County <i>Lethbridge County</i>
	Greg Sheppard Special Areas <i>Special Areas/Big Country</i>	Ray Juska Village of Duchess <i>Newell Regional Solid Waste Management Authority Ltd</i>
	Dennis Cassie - absent Town of Coalhurst <i>Town of Coalhurst</i>	Ben Goetz - absent Town of Glenwood <i>Chief Mt Regional Waste Commission*</i>
	Joe Watson Town of Picture Butte <i>Town of Picture Butte</i>	George Piper Village of Foremost <i>South Forty Waste Services Commission</i>
	Rafael Zea Village of Milo <i>Village of Milo</i>	Michel Jackson Black Diamond <i>Foothills Regional Services Commission*</i>
	Terry Diack - absent Town of Three Hills <i>Town of Three Hills</i>	Steven Procee Town of Olds <i>Town of Olds</i>
	Patricia McKean - absent Mountain View County <i>Mountain View County</i>	
Special Guests (2):	Larry Randle and Craig Praskach, Lethbridge County	
Agenda Item #	<u>Motion</u>	

<p><u>Item 1:</u></p>	<p>Meeting called to order by Chair Craig @ 12:01 pm.</p>
<p><u>Item 2:</u> Adoption of Agenda 2015-09-28 MTN B2015-09-01</p>	<p>MOTION BY MEMBER Armstrong to accept 2015-09-28 Agenda with an amendment as follows: 5.7 Action List</p> <p align="right">CARRIED ALL</p>
<p><u>Item 3:</u> Adoption of Board Minutes 2015-08-31 MTN B2015-09-02</p>	<p>MOTION BY MEMBER Warnock to adopt the 2015-08-28 Board Minutes as received.</p> <p align="right">CARRIED ALL</p>
<p><u>Item 4:</u> For Information MTNB2015-09-03</p>	<p>MOTION BY MEMBER Warnock to receive September 11, 2015 Executive Meeting Minutes for information with recommendation for correction to reflect that Member Armstrong was absent.</p> <p align="right">CARRIED ALL</p>
<p><u>Item 5:</u> Business Arising MTN B2015-09-04</p>	<p>BUSINESS ARISING FROM THE BOARD MINUTES:</p> <p>4.1 MOTION BY MEMBER Grant to thank Member Juska for all his work in generating 3 versions of the SAEWA Footprint Map which have been approved by the Board for future use as applicable.</p> <p align="right">CARRIED ALL</p>
<p><u>Item 6:</u> New Business MTN B2015-09-05</p> <p>MTN B2015-09-06</p> <p>MTN B2015-09-07</p> <p>MTN B2015-09-08</p>	<p>NEW BUSINESS:</p> <p>5.1 MOTION BY MEMBER Warnock to receive update received by Member Ryan in feedback of AI-EES Meeting held in Edmonton, September 11, 2015 where it was reported that AI-EES successfully provided verbal approval of the waste stream characterization process proposed by SAEWA, and for the record stated that they would supply a letter to that regard.</p> <p align="right">CARRIED ALL</p> <p>5.2 MOTION BY MEMBER Watson to receive HDR Briefing Summary Report for information as updated by Member Ryan.</p> <p align="right">CARRIED ALL</p> <p>5.3 (a) MOTION BY MEMBER Watson to receive HDR prepared Waste Stream Characterization Request for Information with decision by the Board to hold off on the distribution of the document until further review by the steering committee and HDR which is scheduled for October 14, HDR – Calgary office.</p> <p align="right">CARRIED ALL</p> <p>5.3 (b) MOTION BY MEMBER Grant directing administration to provide a cover letter with invitation to past members to be included in the WSC - Waste Stream</p>

	<p>Characterization Study.</p> <p style="text-align: right;">CARRIED ALL</p> <p>5.4 A general discussion ensued around project mapping, and unanimously the dialogue determined that going forward site and technology selection will naturally be determined based upon scientific results of the waste stream characterization study and Member Ryan expressed that it will be appropriate to revisit the expression of interest in January to February 2016.</p> <p style="text-align: right;">CARRIED ALL</p> <p>5.5 (a) Administration provided a website design development update in addition to and reported on the Box Clever kick-off meeting held September 11th, 2015 confirming that the project is moving along and should be completed in the 6 – 7 week timeframe as originally conveyed in the agreement by Box Clever providing they receive the visual content and feedback as required.</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p> <p>5.5 (b) MOTION BY MEMBER Ryan approving payment of Box Clever Invoice #7658 amount of \$4,357.80; and #7689 amount of \$383.25 for the total sum payment of \$4,741.05.</p> <p style="text-align: right;">CARRIED ALL</p> <p>5.6 Administration provided an update with regards to the FCM – Eco Ouest funding contractor meeting facilitated in Edmonton on September 11th stating that in their screening of SAEWA engineering and project progress documents SAEWA qualifies for the FCM \$350,000 funding program and they have agreed to facilitate the funding application with a deadline date of review of early 2016.</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p> <p>5.7 MOTION BY MEMBER Ryan directing administration to update the original action log and to keep it current with action updates as this will be utilized for updates biweekly to the Executive to the Board.</p> <p style="text-align: right;">CARRIED ALL</p>
MTN B2015-09-11	<p>6.0 MOTION BY MEMBER Ryan to accept items 6.1 – 6.2 received for information.</p> <p style="text-align: right;">CARRIED ALL</p>
<u>Item 7:</u> Member Reports for Information	<p>MEMBER REPORTS:</p> <ol style="list-style-type: none"> 1. Member Sheppard spoke to potential to market dimension for WfE enhancing viability of landfill through value add opportunity such as ghg assets 2. Member Armstrong spoke about recent discussion at Whitecourt regarding BC Waste Study 3. Member Ryan spoke regarding recent conversation with AI and request for

	<p>information, as well discussed CIC disclosure requirements of unknown liabilities</p> <p>4. Member Warnock spoke in confirmation of upcoming presentation date to DDSWMA to be facilitated on October 15th at 3:00 pm as well confirming that she will be in attendance of the RAIL presentation on October 2nd in Camrose, providing her support to SAEWA</p> <p>5. Guest, Larry Randle – Community Services Manager, Lethbridge County spoke to recognition of the increasing progress scorecard in activity and accomplishments of the SAEWA project being communicated back to the County</p> <p style="text-align: right;">RECEIVED FOR INFORMATION</p>
<p>Meeting Adjourned: 1:59 pm MTN B2015-09-12</p>	<p>MOTION BY MEMBER Armstrong</p> <p>To adjourn meeting at 1:59 pm noting that Member Ryan, MD of Bighorn has offered to host next BOD Meeting on October 23rd, 2015 at Exshaw, AB.</p> <p style="text-align: right;">CARRIED ALL</p>