



May 10, 2016

I am pleased to invite you to attend the Southern Alberta Energy from Waste Association's (SAEWA) Annual General Meeting for 2016. The meeting will be held at **10:00 am MDT (Mountain Daylight Time), on Friday, June 10<sup>th</sup>, 2016 at Champion Community Hall, 106 2<sup>nd</sup> Street, Champion, Alberta.**

Our upcoming Annual General Meeting is an excellent opportunity for you to hear about SAEWA's strategy and performance updates, a summary of our Detailed Business Plan to be presented by HDR Engineering, along with the executive management team, there to respond to your questions.

The proceedings will include:

- 9:00 – 9:45 am registration & ballot setting (coffee & networking)
- Presentations
- 12:00 – 12:30 Lunch buffet
- Audited Financial Statements, KPMG
- Election of Directors and Officers
- Closing Comments to be followed by wrap-up meeting of the Board

**Please note:**

To be eligible to vote your administration will have provided SAEWA a copy of your Council Resolution appointing you as their representative at the SAEWA or a copy of your Municipal Organizational Chart, or a letter from your CAO confirming that you have been appointed to the SAEWA.

**Bylaw Section 4. Voting Members.** *The record date for eligibility of the Voting Member Representative to vote at meetings of the membership shall be five (5) days prior to the meeting. The roll of Voting Members shall be those members whose dues are current on that date, five (5) days before the meeting.*

A detailed Agenda will be circulated not less than 5 business days prior to the AGM.

**2015 OVERVIEW:**

In 2015, the approach to SAEWA business development outcomes were catapulted even further than originally planned through an unfounded level of collaboration and momentum. This progress was sparked from the level of energy which emerged from expanded partnership opportunities such as the most recent that came forward to mobilize a partnership with Alberta Recycling Management Association on the Waste Stream Characterization Analysis Project. One of the key catalysts in increasing outcomes towards Stage-4 planning and engineering development is the growing interest in membership through our stakeholder engagement and outreach.

**2016 LOOK AHEAD – ANTICIPATING A CONTINUED STEADY PACE TOWARDS MORE SUCCESS FOR THE SAEWA INITIATIVE** set to follow a presentation of the highly anticipated Executive Summary to the Detailed Business Plan at this 2016 AGM to be presented by HDR Corporation (HDR). You will be informed of SAEWA plans TO MOVE FORWARD and what that looks like as it includes a Transportation Impact & Mitigation Study, Site Selection, and of course a recommendation of the technology necessary to advance the project towards procurement.

We also invite you to stay engaged to all our progress by visiting us at [www.saewa.ca](http://www.saewa.ca) where you will find centralized details and instructions regarding our upcoming AGM and outcomes for the Business Strategy.

**OUR APPRECIATION AND OUR COMMITMENT**

On behalf of the Board of Directors and management team, I offer my sincere thanks and humble appreciation to you, our members and stakeholders, past and present for your continued collaborative support and commitment to our strategy. We are confident of SAEWA's drive towards excellence in achievement of its' mission, combined with a disciplined and focused path towards the success of driving future achievements towards our goal and vision. I also want to express my gratitude to our Board of Directors for offering their steadfast direction and guidance over the last year.

Respectfully,

Kim Craig, SAEWA Chair